

PLANNING BOARD MEETING
Tuesday June 18, 2013
Stow Town Building - 3rd Floor
380 Great Road
Stow, MA

1.	7:00 PM	Call to Order
2.		Review Correspondence and Minutes
3.	7:05	Public Input
4.	7:15	Planning Board Members' Updates (News and Views, Committee Reports and Work Plan Update)
5.	7:25	Coordinator's Report

Appointments

6.	7:30	Pilot Grove II Lighting Plan
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Discussion/Action Items

7.		Sign Planning Board Appointment Letter
8.		Lot Release Harvard Acres Well Parcel
9.		Lower Village Planning / Overview of Timeline
10.		Sylvan Drive Street Trees
11.		Schedule for Public Hearing RE Subdivision Rules
12.	9:30 PM	Adjournment

CORRESPONDENCE

6.12.2013 FROM: David Loutzenheiser – RE Rail Trail
4/3/2013 FROM: George Proakis – RE Contracting for Design Review
4/3/2013 FROM: Joel Russel – RE Contracting for Design Review

TOWN BOARDS AND COMMITTEES

6.11.2013 Conservation Commission – Determination of Applicability RE: First Parish Church at 353 Great Road
6.11.2013 Conservation Commission – Certificate of Compliance RE: 46 Kirkland Drive
6.13.2013 Zoning Board of Appeals – Notice of Public Hearing on July 1, 2013 RE: Variance for 700 sq ft. gross floor area for accessory apartment at 241 Red Acre Road.

AREA TOWN BOARDS AND COMMITTEES:

6.10.2013 Acton Board of Selectmen – Notice of Hearing RE: Use Special Permit for Karate Studio at 531 Main Street.

LOOKING AHEAD

<i>Task</i>	<i>Priority</i>	<i>Long Median ShortTerm</i>	<i>Timeline to begin</i>	<i>PB Member(s)</i>
Lower Village Planning Effort			Summer/Fall 2013	All
Review and Update sign bylaw	H	S		
Update Lower Village Zoning	H	S		
Establish Design Guidelines	H	S		

Posted: June 13, 2013

Traffic/Streetscape Final Design Plans				
Est. Natural Resource Protection Zoning Bylaw			Summer 2013	All Staff and Kathy Sferra to Draft
Create draft by-law for NRPZ	H	S		
Assess consistent buildout formula	H	S		
Schedule meetings with other boards when draft is complete	H	M		
Discuss Open Space and Conservation Restriction policy with Town Boards	H	S		
Gleasondale Village Planning Effort			Summer 2013	All
Debrief Final UMASS student report	H	S		
Assess formation of neighborhood committee	H	S		
Assess timeline for walking tour and charette	H	S		
Begin discussions with Hudson re: water/sewer	H	S		
323 Great Road Open Space Purchase	H	S	Ongoing Monitoring of Project Status	
Input to BOS and Conservation Commission re: uses for Conservation Land	H	S		
Continue to work with Church on access/egress				
Adopt FEMA FIRM Update	H	M	Meeting Summer 2013	
Hold public meeting for information on update	H	S		
Medicinal Marijuana	M	M		
Identify Districts, review bylaws and moratorium from surrounding communities	M	M		
MAGIC Agricultural Project	H	M	Summer/Fall 2013	
Assess zoning and policy action steps	H	M		
Zoning Reform Act	M	S	Ongoing Monitoring	
Comprehensive Permit Policy	H	S	June Meeting	
Golf Course Water Monitoring	L	L	Long Term	
Wireless Service Overlay Study	L	L		
Floodplains/Wetlands Overlay District	M	M		
Demolition Delay Bylaw	M	L		